

Cogent Skills Training is a national training provider delivering Apprenticeships which focus upon the key roles and qualification requirements of the Science Industries.

Level 5 Operational or Departmental Manager Apprenticeship Standard

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An Operational or Departmental Manager is someone who manages teams or projects and has responsibility for planning, delivering and achieving departmental goals and objectives.

They are accountable to a more Senior Manager or Head of Department and are responsible for the operational and/or policy delivery of the Organisation's strategy.

The Standard is relevant to individuals who are at the start of their career and who wish to take their first steps into professional management, as well as those who may already have developed practical experience but who wish to develop their theoretical understanding of management skills.

Typical Job Roles

- Operations Manager
- Regional Manager
- Divisional Manager
- Departmental Manager
- Specialist Manager

Duration

Minimum 18 months, typically 24-30 months

Knowledge Qualification

CMI L5 Diploma in Leadership and Management

Delivery

- On and off-the-job training
- Teaching, learning and assessment in the workplace
- On-going support and progress monitoring
- Start at any point during the year

Entry Requirements

- Employed in a suitable job role
- Ideally Level 2 Maths and English on entry or able to achieve prior to taking end-point assessment



End Point Assessment

End-point assessment will be carried out by an Independent Assessment Organisation.

All candidates must participate in all elements of the end-point assessment and achieve a minimum of 50% for each component:

- Knowledge test using scenarios and questions
- Structured competency based interview
- Assessment of portfolio of evidence
- Assessment of a work based project followed by a presentation with Q&A session
- Professional discussion around CPD

Progression Opportunities

On completion, apprentices can register as full members with the Chartered Management Institute and/or the Institute of Leadership & Management, and those with 3 years' of management experience can apply for Chartered Manager status through the CMI.

Want to know more?

Read more about the Operations/ Departmental Manager Apprenticeship Assessment Plan

http://www.managers.org.uk/~media/Files/Apprenticeships/Operations_Departmental_Manager_Assessment_Plan.pdf

Read more about the Standard

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/549192/Operations_Departmental_Manager.pdf

Contact us

Apprenticeships enable you to not only attract new staff, but to develop existing employees to fill skills gaps, with many employers finding that training through Apprenticeships has a positive impact on staff morale, retention and productivity.

For further information on our Apprenticeships please contact us on 01925 515200 or email info@cogentskills.com

- ✓ Organisational Needs Analysis
- ✓ Apprentice Recruitment
- ✓ Competence Management Solutions
- ✓ Mapping job roles to Apprenticeship Standards
- ✓ Apprenticeship Levy Management
- ✓ Specialist Training