

Driver CPC Periodic Training - Course Layout / Summary

Name of Centre						
Name of Course						
Petroleum Product: Retail Sub-sector Module						
Session No.	Timings (Minutes)	Content	Delivery Method	Resources (e.g. Power Point DVD Titles Vehicle Details)	Location	Driver CPC Syllabus Reference No.
	Prior to course	Licence checks, Course Administration	Documentary	Documents	Classroom	n/a
1	15	Course welcome, introduction and overview, fair processing notice, plan for the course	Explanation	Power Point	Classroom	n/a
2	45	The Requirements of Approved Code of Practice L133 'Unloading Petrol from Road Tankers'	Explanation	Power Point, Documents	Classroom	2.2
3	30	Petroleum Delivery Form, process for checking required documentation	Explanation, documentation	Power Point, Documents	Classroom	2.2
4	30	Security and access/egress requirements of delivery locations	Explanation	Power Point, Documents	Classroom	2.2
Comfort Break						
5	30	Guidelines in L133 relating to driver assisted deliveries and driver unassisted deliveries	Explanation,	Power Point, Documents	Classroom	2.2
6	30	Vapour Recovery Systems, principles, operation and what to in case of releases of petrol vapour from the site's vent(s) where vapour recovery is in operation	Explanation	Power Point, Documents	Classroom	1.2
7	30	Procedures to be followed should an overfill prevention device actuate or an overfill occur at a delivery site	Explanation, DVD, Demonstration	Power Point, Documents	Classroom	1.2
8	20	End of course evaluation	Discussion with the delegates	Power Point, hand-outs	Classroom	
Total Length	210 minutes					